

Posts – Vacant

PUBLIC SERVICE COMMISSION

Calling Applications for the Recruitment of Officers to the Post of Assistant Director (Legal) of the Commission to Investigate Allegations of Bribery or Corruption -2020

APPLICATIONS are called by order of the Public Service Commission to select eligible candidates for 14 vacancies of the post of Assistant Director (Legal) of the Commission to Investigate Allegations of Bribery or Corruption. Applications prepared according to the specimen given in this notice should be sent under registered cover to reach the Director General, Commission to Investigate Allegations of Bribery or Corruption, No.36, Malalasekara Mawatha, Colombo 07 on or before **25.03.2021**. The top left hand corner of the envelope containing the application should indicate “**Post of Assistant Director (Legal)**”.

(a) Closing date of applications-**25.03.2021**

Note: - Complaints with regard to the losses or delays of an application or any other related document in the post will not be considered. Losses incurred by failure to submit application on the due date must be borne by the applicant.

1. **Method of Recruitment :-** Suitable applicants will be recruited upon a structured interview according to the order of marks on merit achieved by each candidate and the vacancies available. Number of vacancies is 14. Number of appointments and the effective date of appointment will depend on the order of the Public Service Commission.

2. **Service Conditions :-**

- I. This post is permanent and pensionable. You shall be subjected to any policy decision taken by the government in future regarding pension scheme which you are entitled to. Further you are required to contribute to the Widows' and Orphans'/ Widowers' and Orphans' Pension Scheme. Contributions to the pension scheme should be made as per the directions taken time to time by the government.
- II. The officers appointed to this post will be subjected to a probation period of three (03) years and the first Efficiency Bar Examination

should be passed during three (03) year probation period.

- III. You should confirm that the proficiency in official language is acquired in accordance with the policies of the government before the lapse of three(03) years from the date of acceptance of this appointment. If you have qualified for this appointment in Sinhala language your other official language should be Tamil language and if you have qualified for this appointment in Tamil language your other official language should be Sinhala language. The provisions of the Public Administration Circular No. 18/2020 dated 16.10.2020 and the provisions of the circulars incidental there to are applicable for this.
- IV. The Public Service Commission reserves the power to cancel the appointment of any candidate who fails to assume duties of the appointed post on due date and/or rejects or avoids serving in an area where the applicant is appointed.
- V. This appointment is subjected to the Procedural Rules of Public Service Commission, Establishment Code of the Democratic Socialist Republic of Sri Lanka, Public Financial Regulations and regulations of the Commission to Investigate Allegations of bribery or Corruption and circular regulations issued time to time by the government.

3. **Salary Scale:-** Salary scale applicable to this post as per the Public Administration Circular No.03/2016 is SL- 5-2016, Rs. 58,295 - 5 x 1,335-5 x 1,630-15 x2,170-Rs, 105,670/-(monthly).

4. **Educational Qualifications :**

- I. Should have taken oath as an Attorney-at-Law in the Supreme Court

Experience:-

Should have active service period of not less than three (03) years upon taking oath as an Attorney-at-Law in the Supreme Court,

or

Should have experience of not less than three (03) years in following fields in a public institution upon taking oath as an Attorney-at-Law in the Supreme Court

- I. Legal proceedings on cases and coordination with Attorney General's Department
- II. Agreements related with legal undertakings
- III. Legal activities on acts and regulations
- IV. Formulation of legal documents such as drafting Acts, Circulars, Regulations
- V. Legal or judicial activities or inquiries conducted by Statutory Institutions

5. *Age Limit*: - Should not be below 22 years and over 45 years as at the closing date of the application. (Only the persons born on or before 25.03.1999 and on or after 25.03.1976 are eligible to apply for this post.)

6. *Physical Qualifications*: - Should be physically and mentally fit to serve in any part of the Island and to execute the duties of the post.

7. *Other Qualifications* :-

- I. Should be a Sri Lankan citizen.
- II. Should have an excellent character
- III. Applicant or any member of the family should not be found guilty for criminal charges under the law of Sri Lanka
- IV. The applicants should have achieved all qualifications required to recruit to the post as at the closing date of the applications mentioned in the *Gazette* notification.
- V. A security clearance report will be called before making appointment on all selected applicants to examine the suitability of each person to serve in the Commission.

8. *Method of recruitment* : - 8.1 Structured Interview: Marks will be awarded by an Interview Board appointed by the Public Service Commission.

8.2 Marking Scheme for the interview will be as follows :

Serial No.	Prescribed Fields of Marking		Maximum marks	Minimum marks considered for selection
01.	<p>Additional Educational Qualification Degree in Law from a recognized university</p> <ul style="list-style-type: none"> - First Class pass - Second Class Upper Division pass - Second Class Lower Division pass <p>First Division pass in the final year of the Law College Second Division pass in the final year of the Law College (Marks should be allocated for the maximum qualification - only one of the qualifications from Degree or qualifications from Law College should be considered) (Maximum 25 marks)</p>		25	
		25		
		20		
		16		
		22		
		18		
2.	<p>Additional Professional Qualifications Experience in legal field as an Attorney-at-Law Experience as an Attorney-at-Law — 07 marks per each year subject to maximum of 35 marks from the date of taking oath as an Attorney-at-Law (Additional experience should be attested by a certificate obtained from an Attorney-at-Law possessing a service period of not less than 20 years or President's Counsel or a Judicial Officer.)</p>		35	Not applicable

Serial No.	Prescribed Fields of Marking		Maximum marks	Minimum marks considered for selection .
	<p>Experience as a Prosecutor 07 marks for each year (Additional experience should be attested by a certificate obtained from an Attorney at Law possessing a service period of not less than 20 years or President's Counsel or a Judicial Officer.)</p> <p>Experience as a Legal Officer in a public institution other than the Attorney General's Department. 07 marks for each year (Experience should be confirmed by the Head of the Department or Chief Legal Officer)</p> <p>Experience of prosecuting and appearing on behalf of the Attorney General 07 marks for each year (Experience should be confirmed by the Attorney General or Supervisory Officer of the Attorney General's Department) (Maximum 35 marks)</p>			
03.	<p>Language Proficiency For a degree followed with English Language as a main subject in a university recognized by the University Grants Commission</p> <p>For a Diploma in English Language followed in a university recognized by the University Grants Commission</p> <p>For possessing highest grading for English Language in G.C.E. (Advance Level) (Local or London syllabus) examination or IELTS (Academic) scoring rate of 6.5 or above or TOEFL- IBT scoring rate of 79 or above or TOEFL-CBT scoring rate of 213 or above TOFEL - PBT scoring rate of 550 or above</p> <p>For Certificate in English Language followed in a university recognized by the University Grants Commission or in a Government Institution or in a recognized Vocational Training Institute (Marks will be offered for the highest qualification only)</p>	<p>15</p> <p>10</p> <p>08</p> <p>03</p>	15	
04.	<p>Knowledge on Information Technology</p> <p>Post Graduate Diploma in Information and Communication Technology Law followed in a university recognized by the University Grants Commission or an above qualification</p> <p>Degree with 'Information Technology, 'Information System', 'Computer Science' as a main subject followed in a university recognized by the University Grants Commission</p>	<p>10</p> <p>09</p>	10	

Serial No.	Prescribed Fields of Marking		Maximum marks	Minimum marks considered for selection
	Post Graduate Diploma in Information Technology, Information System or Computer Science followed in a university recognized by the University Grants Commission or an above qualification	07		
	Diploma in Information Communication Technology Law offered by a University recognized by the University Grants Commission or by Sri Lanka Law College	06		
	Certificate in Information Communication Technology Law offered by a university recognized by the University Grants Commission or by Sri Lanka Law College or by a recognized Vocational Training Institute (maximum 02 certificates will be considered with 03 marks for each certificate)	06		
05	Skills shown at the interview General Knowledge and Intelligence - 05 Marks Knowledge on contemporary trends and subjects regarding law on bribery and corruption- 05 Marks Logical skills, clear and fluent presentation of facts and arguments - 05 Marks		15	
	Total		100	

9. The application should be prepared using 22-29cm size (A4 sheets) in such a way that headings 01-09 should appear on first page. The application should be dully filled by own hand writing of the applicant. Computerized/ typewritten applications can also be used in this purpose. Applications that do not comply with the specimen or that have not been completed properly will be rejected without any notification. It is advisable to keep a photocopy of the application with the candidate. It is the responsibility of the candidate to verify that the perfected application complies with the specimen given in the notification, as otherwise, the application may be rejected.

9.1 *Identity of the candidate:-* Candidates must provide one of the following documents to the Interview Board to prove the identity.

- I. National Identity Card issued by the Department of Registration of Persons
- II. A valid Passport

The candidates are bound to produce any of the following documents at the interview or any other requested time

- I. Educational certificates
- II. Birth certificate
- III. National Identity Card
- IV. Certificates of experience (should be attested by an Attorney who has experience of minimum not less than 10 years or a Judicial Officer.)
- V. Two character certificates (One should be issued by Grama Niladhari)

N.B.

- (a) Any document or a copy should not be attached to the application
- (b) Applications of the candidates who fail to produce documents when requested to do so will not be considered.

10. Applicants in public service should get the signature attested by the Head of the Institution or an officer authorized by him/her and other applicants should get their signatures attested by the Head / retired officer of a Government School, Grama Niladhari of the respective division, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of Three Forces, a permanent officer in public service who draws an annual salary above Rs.415,260/-

14. Names and addresses of non-related referees who can provide your information :

I II
.....

I, do hereby certify that the particulars given by me in the application are true and correct. I am aware that if any particulars contained herein are found to be false or incorrect before selection, I am subjected to be disqualified or dismissed from the service without any compensation if it is revealed after selection.

.....
Signature of the Applicant.

Date :

Attestation of the Applicant's Signature :

I certify that Mr./Mrs./Miss.
of.....is known to me personally and that he/she placed his/her signature in my presence on this day of 2021.

.....
Signature.

Name and Designation:.....
Official Frank:.....
Date:.....

Note: Signatures of the candidates currently in public service should be attested by the respective Head of the Institution or an authorized officer.

If the applicant is in public service:-

Certification of the Head of the Institution :

I certify that this applicant Mr./Mrs./ Miss presently serves in this Ministry/ Department/ Institution in permanent/ temporary basis and the details given by him/ her are true and correct according to the officer's personal file and other relevant documents. He/ She could be/ could not be released from his/her present post if he/she is selected to the above post.

.....
Signature of Head of the Institution.

Date:.....
Name:.....
Designation:.....
Institution:.....
(Strike through irrelevant words)

02-305

STATE MINISTRY OF PRIMARY HEALTH SERVICES, PANDEMICS AND COVID PREVENTION

Department of Social Service Development

VOCATIONAL INSTRUCTOR (GRADE III)

APPLICATIONS are called from eligible Sri Lankan citizens to recruit to the 02 posts of Vocational Instructor to Batticaloa Vocational training centers which will be commencing soon for a disable persons under the Department of Social Service. Applications, prepared in accordance with following specimen should be sent to Director, Department of Social Service, 2nd Floor, 2nd Stage, Sethsiripaya, Baththaramulla by registered post on or before 05.03.2021. The words "Recruitment of Vocational Instructor (Grade III)" should be written on the top left hand corner of the envelop in which the application is enclosed. Application

and details could also be downloaded through the website of www.socialservices.gov.lk

Required qualifications to recruit for this post :-

1. *Vocational Instructor (Electronic, Sewing)*

1.1. Age limit :- Shall be not less than 18 years and not more than 35 years of age on the closing date of applications.

1.2. *Educational Qualifications :-*

(a) Educational Qualifications for post of Vocational Instructor (Electronic, Sewing)

(i) Should have passed 06 subjects with credit passes for four subjects including Sinhala or Tamil Language and Mathematics and two